

The Methodist Church, Salisbury Circuit, wishes to appoint a Part-time Operations Manager for Café on the Green from 1st September 2017

Working hours will be 9 hours per week –
Tuesday 12.30 pm – 4.30 pm (4 hours)
Friday 8.30 am – 11.30 am (3 hours)
Remaining time worked flexibly as the demands of the post require.

Based at Hampton Park Pavilion, the successful applicant will organise and manage the café, Responsibilities will include:

- planning and managing a rota of volunteers to operate the café and associated parent and toddler group
- organising equipment and supplies
- attending to customers
- maintaining health and safety and food hygiene standards
- liaison with other stake holders
- assisting the café Chaplain and management team develop the café and its Christian ethos.

The successful applicant will have excellent communications skills and an aptitude for working with people.

The appointment is subject to a satisfactory enhanced DBS check.

Salary £11.00 per hour.

Details and application form from:

Ian Hardy, email: bower.haven@btinternet.com or tel 0771 304 7219

Closing date for receipt of applications is 4th August 2017

Interviews will be held at Bemerton Methodist Church on 14th August 2017 (crèche available on request)